

*****ATTENDANCE*****



NO holidays will be authorised during term time.

Fixed Penalty Notices will be issued to parents who take their children out of school when their attendance is below 95%.

Please complete a Holiday Notification Form; available from the school office before taking your child out of school.

1. A **yellow letter** will be issued if attendance falls below 90%, whereby your child's attendance will be closely monitored.
2. A **red letter** will be issued if attendance falls further and you will be invited into school for a meeting with the Headteacher.

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